

INFORMATION PACKET

Friday, June 30, 2023



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CITY OF CASPER DOCUMENTS & INFORMATION

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C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

Working Draft of Council Meeting Agendas

WEDNESDAY, July 5, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting:					
Approval of 6/16 Emergency Meeting Minutes					C
Approval of 6/20 Minutes					C
Approval of 6/20 Executive Session Minutes					C
Est PH - JTL Group Inc Addition Subdivision (July 18)					C
Est PH - Elkhorn Village Addition No. 3 (July 18)					C
Establish Public Hearing-Non-Domesticated Animal Feeding Ordinance					C
Establish Public Hearing- Optional 1% Sales Tax					C
Est PH - Annexation of JTL Group Inc. Addition (Sept 5)					C
Est PH - Annexation of Elkhorn Village Addition No. 3 (Sept 5)					C
3rd Reading - Adoption of 2023 National Electric Code			N		
3rd Reading - Chinook LAD			N		
Continued Resolution - Coffman Ave Improvements				C	
Authorizing Amendment #1 to the License Agreement with NCWOCS MPL 33 - Year Sites Tower Holdings LLC for an Existing Wireless Communication Facility Located at 1903 North Poplar Street.				C	
Authorizing an Agreement with Myers & Sons Construction LLC for the Sam H. Hobbs Waste Water Treatment Plant (WWTP) Secondary Treatment Facilities Rehabilitation, Phase 2.				C	
Authorize an Improvement Contract with the Property owners at 5000 Chinook Trail Road, Casper, WY 82602.				C	
Authorizing an Agreement with Treto Construction, LLC, in the amount of \$2,481,335.00, for the Westridge Improvements Phase 1, Project No. 21-065.				C	
Authorizing an Agreement with Pinnacle Construction, Inc., in the Amount of \$424,880.00 for the Fire Station No. 3 Roof Replacement, Project No. 19-034.				C	
Authorizing a Procurement of Goods Agreement with Z&M Enterprise, LLC for UV Disinfection System Components for use at the Wastewater Treatment Plant in the amount not to exceed \$74,377.00.				C	
Authorize an Amendment to the Revocable License Agreement with Natrona County, for Installation of Protective Bollards. The Amendment allows Sidewalk Planters as part of the Agreement.				C	
Approving the Senior Center Lease				C	
Approving the Replat Creating the North Casper Addition No. 3 and the Associated Subdivision Agreement.				C	
Accepting a Riparian Vegetation Grant				C	
Authorize the reappointment of Mike Cometto to the Casper Natrona County Health Department Board.					C
Exec Session: Land, Personnel & Litigation					

July 11, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Code Enforcement – Potential Code Changes	Direction Requested	4:35	60 min
Metro TNR and Fees Resolution	Direction Requested	5:35	60 min
MOU School District and City for Youth Volleyball	Direction Requested	6:35	20 min

Non-Domesticated Animal Feeding Discussion	Direction Requested	6:55	30 min
Council Goals	Direction Requested	7:25	30 min
Agenda Review		9:35	20 min
Legislative Review		9:55	20 min
Council Around the Table		10:15	20 min
Approximate Ending Time:			10:35

Tuesday, July 18, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 7/5 Minutes					C
Public Hearing - JTL Group Inc Addition Subdivision		N			
Public Hearing - Elkhorn Village Addition No. 3		N			
Public Hearing-Non-Domesticated Animal Feeding Ordinance					C
Public Hearing- Optional 1% Sales Tax					C
Sponsorship & Naming Rights Global Spectrum (tentative)				C	
SMOU School District for Youth Volley Ball				C	
Evansville Texas Street Extension Study Approval				C	
Authorize Revocable License Agreement with Centurylink Communications, LLC., dba Lumen Technologies Group, for Installation and Maintenance of a Fiber Optic Line.				C	
Agreement for Elevator Maintenance Services with Kone Corporation				C	
MRG Request				C	
MOU School District and City for Youth Volleyball				C	

July 25, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Meeting Follow-up		4:30	5 min
Rec Enterprise Business Plans Part 2 (Fort Caspar, Rec Center, Ice Arena & Aquatics)	Direction Requested	4:35	60 min
Banner Health & Fire Agreement	Move Forward for Approval	5:35	30 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

August 1, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 7/18 Minutes					C
2nd Reading - JTL Group Inc Addition Subdivision			N		
2nd Reading - Elkhorn Village Addition No. 3			N		
2nd Reading - Non-Domesticated Animal Feeding Ordinance			N		
2nd Reading - Optional 1% Sales Tax			N		
OVG					

August 8, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
North Platte Development Plan	Direction Requested		
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

August 15, 2023 Councilors Absent:					
Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 8/1 Minutes					C
3rd Reading - JTL Group Inc Addition Subdivision			N		
3rd Reading - Elkhorn Village Addition No. 3			N		
3rd Reading - Non-Domesticated Animal Feeding Ordinance			N		
3rd Reading - Optional 1% Sales Tax			N		
Parks Master Plan MOU					

August 22, 2023 Councilors Absent:			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Budget Amendment #1 FY24	Move Forward for Approval		
Camping Ordinance	Direction Requested		
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Livability/Marketing Follow-up			
Special Event Permitting Process			
One Cent Funding Application Process Debrief			
General Businesses Licenses			
Snow Route Declarations			Late Summer
Snow Plow Ordinance			Late Summer
Funding for Sidewalk Repairs/Homeowner			
Parking Garage Update from Republic			
Naming City Equipment			Summer
Liquor License Incentive and Responsible Sales Program			
Wyoming 211			
Youth Commission (Discrimination)			

Staff Items:

CBC Public Safety Design			Fall
Downtown Parking Kiosks			
City Inspectors Authority/Oversight of Licensed Contractors			
Speed Limit Ordinance Review			August
Unpaid Utility Ordinance Amendment			
Part 2 Ford Wyoming Center			September
Judge's Quarterly Update	September 5 December 5	15 minutes	Recurs Quarterly
Community Readiness Application for Utility Installation Around FWC/Sports Ranch			
Casper Mountain Property Easement Request			

Potential Topics-- Council Thumbs to be Added:

Future Regular Council Meeting Items:

Annexation of JTL Group Inc. Addition	PH 9/5; 2nd reading - 9/19; 3rd reading - 10/3		
Annexation of Elkhorn Village Addition No. 3	PH 9/5; 2nd reading - 9/19; 3rd reading - 10/3		
Budget Amendment #1	PH Resolution 9/5		
Executive Session: Personnel	9/19/2023		

Retreat Items:

Economic Development and City Building Strategy



EVENT DETAILS

The McMurry Foundation presents: Fireworks Festival 2023

July 4 from 4-10 pm

on the grounds of the Ford Wyoming Center

Gates open at 4:00 pm. Admission is \$10 per vehicle in advance, \$15 per vehicle at the gate, \$5 per motorcycle, bicycle and pedestrian in advance and \$10 per motorcycle, bicycle, and pedestrian at the gate. **All gate admission is on a CASH ONLY basis.**

Advanced tickets are available online at www.SinclairTix.com, by phone at (800) 442-2256 or in-person at the SinclairTix Box Office at the Ford Wyoming Center Center.

Sponsored by: The McMurry Foundation, Oil City Axe Company, Hat Six Travel Center and Mtn West Technologies.



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 <i>4:00 p.m.</i> - Municipal Court Coordination Committee (Bond, Haskins) <i>5:00 p.m.</i> - CNFR (Knell, Cathey)	4 <i>4th of July</i> <i>City Offices</i> <i>Closed</i>	5 <i>11:30a</i> -Drug Court (Engebretsen) <i>1:00 p</i> -Civil Ser- vice Commission (None) <i>6:00p</i> -Council Meeting	6 <i>7:00p</i> -Youth Empowerment (Pacheco)	7	8
Fair & Rodeo, July 7 - 15						
9 <i>4:30 p.m.</i> - Casper Youth Council (Gamroth, Pacheco)	10 <i>8:30a</i> -Historic Preservation (None)	11 <i>Parade Day</i> <i>City Offices</i> <i>Closed</i> <i>10 a.m. to 1p.m.</i> <i>4:30p</i> -Council Work Session	12 <i>11:30a</i> -DDA (Gamroth) (Nov, Jan, Mar, May, Jul, Sep) <i>6:00p</i> -Amoco Re- use JPB (Pollock)	13 <i>4:30p</i> -Parks & Rec Advisory Board (Engebretsen) <i>5:30p</i> -Platte River Restoration Advi- sory Committee (Pacheco, Pollock- alt.) <i>6:00p</i> - Planning & Zoning (Cathey) <i>7:00p</i> -Youth Empowerment (Pacheco)	14 <i>11:30a</i> -Chamber Coordination/ Infoshare (None)	15
Fair & Rodeo, July 7 - 15						
16	17	18 <i>11:30a</i> -Regional Water JPB (Cathey, Knell, Pollock, Bertog- lio) <i>4:00p</i> -Chamber of Commerce (Cathey) <i>6:00p</i> -Council Meeting	19	20 <i>7:00a</i> -Mayors/ Commissioners <i>11:00a</i> -Housing Au- thority (Gamroth) <i>4:00p</i> -Contractors' Licensing Board (Engebretsen) <i>5:30p</i> - City County Board of Health (Haskins) <i>7:00p</i> - Youth Empowerment (Pacheco)	21 <i>3:30p</i> -LGBTQ Advisory Committee (Pacheco, Pollock)	22
23	24 <i>12:00p</i> - Disabil- ity Council (Pacheco) <i>12:30p</i> -Senior Services (Bond) <i>4:00p</i> -OYD Advi- sory Committee (Jensen, Gamroth)	25 <i>11:30a</i> -Travel & Tourism (Engebretsen, Knell - alt.) <i>4:30p</i> -Council Work Session	26 <i>7:00a</i> -CPU Advisory Board (Cathey) <i>11:30p</i> -NIC (None) <i>5:15p</i> -CAP (None)	27 <i>7:00p</i> -Youth Empowerment (Pacheco)	28	29
30	31	<i>4:30p</i> -Council Work Session				

JULY 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25 Casper Comic Con 10:00am-4:00 pm	26	27	28	29	30	1
2	3	4 307 Fireworks Festival 4:00pm-10:00pm <i>Spectra Holiday Offices Closed</i>	5	6	7 <i>Fair & Rodeo Staffing</i>	8 <i>Fair & Rodeo Staffing</i>
9 <i>Fair & Rodeo Staffing</i>	10 <i>Fair & Rodeo Staffing</i>	11 <i>Parade Day</i> <i>Fair & Rodeo Staffing</i>	12 <i>Fair & Rodeo Staffing</i>	13 <i>Fair & Rodeo Staffing</i>	14 <i>Fair & Rodeo Staffing</i>	15 <i>Fair & Rodeo Staffing</i>
16	17	18 Whiskey Myers 7:00 pm- 10:00 pm	19	20	21 Motionless in White In this Moment 6:30pm- 10:00 pm <i>Cheyenne Frontier Days</i>	22 Private Party 4:00 pm-10:00 pm <i>Cheyenne Frontier Days</i>
23 <i>Cheyenne Frontier Days</i>	24 <i>Cheyenne Frontier Days</i>	25 <i>Cheyenne Frontier Days</i>	26 <i>Cheyenne Frontier Days</i>	27 <i>Cheyenne Frontier Days</i>	28 <i>Cheyenne Frontier Days</i>	29 <i>Cheyenne Frontier Days</i>
30	31	1	2	3	4 Koe Wetzel 7:30pm-10:00pm <i>Sturgis</i>	5 <i>Beartrap Sturgis</i>